



OFFICE OF  
**ASSESSOR-COUNTY CLERK-  
 RECORDER & ELECTIONS**  
 COUNTY OF SAN MATEO

**MARK CHURCH**  
 ASSESSOR-COUNTY CLERK-  
 RECORDER & CHIEF ELECTIONS OFFICER

## Request to Split Assessed Parcel for Condominiums

This request to split assessed parcels for condominiums is for Assessor use for property assessment purposes only. It does not confer legal lot status, nor does it constitute legal lot approval by any Planning authority. If you have questions regarding legal lots, you should contact the appropriate Planning Department where the property is located.

To be eligible for splitting assessed parcels for condominiums before the first sale of a condo unit, the following criteria must be met:

1. A subdivision final map or parcel map must be recorded
2. A condominium plan must be recorded
3. It should be for four or less condominium units

Assessor's Parcel Number (APN):	Subdivision Map (RSM) or Parcel Map (PM) Volume and Page:
Condo Plan Document Number:	Total Condo Units:

Property owner must sign:

\_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Print Name Daytime Phone Number and Email Address

For Office Use Only		
File No.:	Date:	By (Mapping Staff):