

**Members:**

Michael Levinson  
Craig McCulloh  
Benjamin McMullan  
Fred Nisen  
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SAN MATEO COUNTY  
**VOTING ACCESSIBILITY ADVISORY COMMITTEE (VAAC)**

**Meeting Notes**

January 21, 2021 10:30 a.m. – 12 p.m.  
Via Microsoft Teams and phone

**I. Introductions and Announcements (5 minutes)**

- Mic check - Can everyone be heard?

**II. Select Chairperson and/or Vice Chairperson (15 minutes)**

Sammi Riley accepted the role of Chair and Ben McMullan will be Vice Chair

**III. Registration & Elections Division Update (20 minutes)**

- **November 3, 2020 Presidential General Election – Sara O'Brien**

Presentation will be attached.

Questions for Elections to follow-up on:

1. How many Translated Reference Ballots were mailed out in each language?
2. How many voters used the Ballot Marking Tablets at Vote Centers in Spanish and in Chinese?

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3. How many ballots were sent out in Spanish & Chinese, and how many of these were returned?
4. Provide a list of Vote Center locations with the number of people who voted at each one.
5. How many people used curbside voting (not including the Event Center drive-thru)?
6. How many return envelopes were signed with a mark and a witness?

**IV. Status of Requested Elections Facility ADA Upgrades (5 minutes) – Michael Lui**

1. DPW confirmed that the unused funds from our previous ADA capital improvement plan (ramp from Tower to front door) were reclaimed by CMO (we were originally allocated \$3.6 million but \$3 million was reclaimed).
2. DPW has a list of Board approved projects for this fiscal year, but our new ADA plan is not on this list despite our available \$350k in our budget for some of our ADA upgrades this year.
3. DPW mentioned they might be able to bring a consultant to start planning, but it sounds like an exception to their normal processes.
4. DPW said we can meet again the week of 1/17 and they will let us know if they are able to engage an ADA consultant in the near term to start evaluating ADA improvements.

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5. If our ADA plan was approved, it is not feasible to complete the projects this year - lucky to get completion by June 2022 - unknown consequences to the election.
6. There is a County ADA Commission (ADA Compliance Committee) headed by Supervisor Carole Groom; is there interest from the VAAC to meet?

An ADA consultant to the County provided a report on every building barrier and how to address it. Elections had a different consultant.

Consensus to have the Chair of the Commission on Disabilities meet with the VAAC Chair and Co-chair, with staff support, to discuss Elections DPW proposal. Michael Lui will send the proposal to the VAAC for review.

The Commission has a meeting on February 4, and Andrew would like to share the Elections DPW proposal at that time.

**V. Brainstorm: 2021 Goals (25 minutes) – All**

High priority are the ADA improvements. Brainstorming postponed until next meeting.

**VI. Other Business (10 minutes) – Chairperson**

Ben McMullan announced his organization, The Center for Independence of Individuals with Disabilities (CID), is holding “Party

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Time with Ed” for youth on January 23. The event will be a fun way to learn more about Ed Roberts, a pioneer leader in disabled rights.

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**VII. Set Next Meeting Date (5 minutes) – Meet at least quarterly**

- March 18