



OFFICE OF
**ASSESSOR-COUNTY CLERK-
 RECORDER & ELECTIONS**
 COUNTY OF SAN MATEO

MARK CHURCH
 CHIEF ELECTIONS OFFICER &
 ASSESSOR-COUNTY CLERK-RECORDER

Vote Center Volunteer Application
March 5, 2024 Presidential Primary Election

We need energetic and dedicated people to serve their community on Election Day. Do you have what it takes to serve on democracy's front line? Then sign-up to be a Vote Center Volunteer!

- Vote Center Volunteers (VCVs) arrive at the Vote Centers at 6:30 a.m. to set up, and the day generally lasts until 9:00 p.m. During the day you will receive two (2) one-hour breaks.
- VCVs will greet voters, distribute election materials and voter check in forms, direct voters, and conduct line management.
- VCVs earn \$280 for volunteering on Election Day and for attending one training class.
- Personal Protective Equipment, including gloves, and hand sanitizer will be provided to Vote Center Volunteers.

Mail the application below to **Vote Center Unit, 40 Tower Road, San Mateo, CA 94402** or by email to **VoteCenters@smcacre.gov**.

Please include a completed **W-4 form** and **copy** of your **Social Security Card** with your application.

Applicant Information Please print in **legible**, capital letters

Full Name		Date of Birth
Residence Street Address (No PO Boxes)		
City		Zip Code
Email		Primary Telephone
I would be interested in working additional shifts (\$130 per extra shift) <input type="checkbox"/> Saturday 3/2 <input type="checkbox"/> Sunday 3/3 <input type="checkbox"/> Monday 3/4		Secondary Telephone
Highest Level of Education	Present or Previous Occupation <input type="checkbox"/> is <input type="checkbox"/> was:	
Languages Spoken in Addition to English <input type="checkbox"/> Chinese <input type="checkbox"/> Spanish <input type="checkbox"/> Filipino <input type="checkbox"/> Other _____		
I hereby apply to work as a Vote Center Volunteer for the County of San Mateo:		
I am a registered California voter or permanent resident of the United States.		<input type="checkbox"/> Yes <input type="checkbox"/> No
I am fluent in the English language.		<input type="checkbox"/> Yes <input type="checkbox"/> No
I understand it is a long day and I am able to do the work required.		<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Signature		Date
List All Cities & Locations You Are Willing to Work:		

Employee's Withholding Certificate

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

Give Form W-4 to your employer.

Your withholding is subject to review by the IRS.

Step 1: Enter Personal Information

(a) First name and middle initial	Last name	(b) Social security number
Address		Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to www.ssa.gov .
City or town, state, and ZIP code		
(c) <input type="checkbox"/> Single or Married filing separately		
<input type="checkbox"/> Married filing jointly or Qualifying surviving spouse		
<input type="checkbox"/> Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)		

Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, other details, and privacy.

Step 2: Multiple Jobs or Spouse Works

Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.

Do **only one** of the following.

- (a) Reserved for future use.
- (b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below; **or**
- (c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is generally more accurate than (b) if pay at the lower paying job is more than half of the pay at the higher paying job. Otherwise, (b) is more accurate

TIP: If you have self-employment income, see page 2.

Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3-4(b) on the Form W-4 for the highest paying job.)

Step 3: Claim Dependent and Other Credits	If your total income will be \$200,000 or less (\$400,000 or less if married filing jointly):		
	Multiply the number of qualifying children under age 17 by \$2,000 \$ _____		
	Multiply the number of other dependents by \$500 \$ _____		
	Add the amounts above for qualifying children and other dependents. You may add to this the amount of any other credits. Enter the total here	3	\$ _____
Step 4 (optional): Other Adjustments	(a) Other income (not from jobs). If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income	4(a)	\$ _____
	(b) Deductions. If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here	4(b)	\$ _____
	(c) Extra withholding. Enter any additional tax you want withheld each pay period	4(c)	\$ _____

Step 5: Sign Here	Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete.		
	Employee's signature (This form is not valid unless you sign it.)		Date

Employers Only	Employer's name and address	First date of employment	Employer identification number (EIN)